

# Public Document Pack

## Witney Town Council

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24 June 2019

To: Members of the Halls & Green Spaces - V Gwatkin, L Duncan, T Ashby, R Bolger, D Butterfield, O Collins, D Enright, M Jones and J King (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Halls & Green Spaces** Committee to be held in the Gallery Room, The Corn Exchange on **Monday, 1st July, 2019 at 7.00 pm** for the transaction of the business stated below.

### RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

### AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **Apologies for Absence**

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) **prior to the meeting**, stating the reason for absence.

**Standing Order 30(a)(v)** permits the appointments of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Minutes**

- a) To adopt and sign as a correct record the meeting held on 3 June 2019
- b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item)

4. **Public Participation - the meeting will adjourn for this item**

Members of the public may speak for a maximum of **five minutes** each during the period of public

participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Committee Vision & Objectives for the Municipal Year**

Standing Item – to consider and discuss the Committee’s vision and objectives.

6. **Operational Report - Progress on Improvements and repairs since last meeting**

To receive and consider the report of the Operations and Estates Officer (to follow)

7. **Public Halls**

To receive and consider the Operational and Usage report of the Public Halls Officer (to follow)

8. **Cemeteries and Closed Churchyards**

8.1 Tower Hill Cemetery – to receive and consider the report of the Operations and Estates Officer (to follow) following a site visit on 27 June 2019

9. **Sports, Recreation Grounds & Parks**

9.1 Park Road Play Area – To receive an update from the Town Clerk

9.2 Oxfordshire F.A. – This is a standing item on this committee’s agenda to discuss and consider the future football pitch provision for Witney and funding streams available

9.3 Witney Town Bowls – verbal update, if appropriate, following meeting with the club on 27 June 2019

9.4 Update report from the Operations & Estates Officer

9.5 Request from Witney Mills Cricket Club towards grounds maintenance – correspondence enclosed.

10. **Allotments**

To receive and consider the report of the Operations and Estates Officer (to follow)



Town Clerk